



PURCHASING

**ADDENDUM #1**

March 20, 2020

**RE: International Student Health Insurance (Bid Number: 50012-457-20)**

- **CORONAVIRUS DISEASE (COVID-19) PURCHASING UPDATES:**
  - **Under the State of Louisiana law, no public bid openings will be allowed until further notice**
    - Bid Number 50012-457-20 will be opened by the Louisiana Tech University Purchasing Officers
  - **All sealed bids need to be shipped via United State Postal Service (USPS)**
    - Please send bid with ample time for shipping and delivery via USPS; Allow at least 5-7 business days for delivery
    - If a bid is shipped via FedEx or UPS, it may not be delivered to our office
    - If your bid isn't received by the deadline, it will not be considered for award

All other specifications remain unchanged.

Sincerely,

Zynthia Rhodes

Assistant Director

Louisiana Tech University

(318) 257-4205

zrhodes@latech.edu

A MEMBER OF THE UNIVERSITY OF LOUISIANA SYSTEM

P.O. BOX 3157 • RUSTON, LA 71272-0001 • TEL: (318) 257-4205 • FAX: (318) 257-3772 • [admfac.latech.edu/purchasing](mailto:admfac.latech.edu/purchasing)

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